**Jaden Chee**

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**EDUCATION**

**Duke Kunshan University (DKU) & Duke University Dual Degree** Class of 2025

***B.F.A. in Computation & Design: Digital Media (DKU)*** Kunshan, China

***B.A. in Interdisciplinary Studies (Duke)*** Durham, U.S.

* GPA: 3.5/4.0
* Courses: Modeling and Predicting (STATS202), ECON 201, Multi-Media Web Communications (Web Design), Speculative and Critical Design, Interaction and Physical Computing, Photojournalism, Data Visualization and Information Aesthetics…

**PROFESSIONAL EXPERIENCE**

**Design Lead (2)** October 2021-March 2024

*DKU The Medic Mindset, DKU 2022 Sustainability Report*  Shanghai, China

* Reviewed and standardized data visualizations for accurate and appropriate communication of data
* Delegated tasks based on team members' strengths and deadlines, providing necessary guidance.
* Maintained regular communication with contributors to gather essential content.
* Established standard practices for all staff members to ensure industry-standard publication.

**Editorial & Design Intern** Sep-June 2019

*The Asian American Arts Zine, Asians in the Arts* Remote, U.S.

* Collaborated with a team of 6 within a larger organization to redesign and publish multiple editions of a digital magazine.
* Improved UX through design, elevating reader engagement compared to previous issues.
* Launched social media presence and improved engagement on Instagram using graphic design and language skills.

**Student Worker** March 2024-Present

*Signature Work Catalogue, DKU Office of Signature Work* Kunshan, China

* Worked with supervisors and a small group of student workers to compile Class of 2024 seniors’ projects into a catalogue.
* Proposed and developed new workflows for more efficient production with background knowledge of InDesign and prior experience working in collaborative design.

**RESEARCH EXPERIENCE**

**Research Assistant** March 2023-Present

*Prof. Kolleen Guy, Ph. D. | Duke Kunshan University* Kunshan, China

* Collecting and managing data on contributors, deadlines, submissions, etc., to ensure all records are accurate and up to date.
* Simultaneously managing logistics, finances, & personnel for 2-3 projects allowing project leads to focus attention elsewhere.
* Liaising with contributors and image sources, ensuring copyright compliance according to legal and university regulations.

**LEADERSHIP & SERVICE**

**Freelance Photographer** 2018 - Present

**Small Business (Non-Profit)** 2017-2022

*Founder/Owner* Duxbury, MA

* Developed arts-based products like a poetry anthology, handmade knitwear & sustainable jewelry, etc.
* Donated to various charities and organizations, such as Off Their Plate, Center for Black Equity, and the Red Cross.

**Freelance Copyeditor and Beta Reader (Remote, Pro-Bono)** 2014-Present

* Beta reading, proof-reading, and advising for independent authors through connections made on social media platforms such as Instagram and TikTok.

**Montreux Jazz Festival China (Volunteer) 2017-2022**

* Shadowed the Artist Manager and facilitated Chinese/English communication between staff and artists.
* Provided logistical support to ensure the smooth operation of the festival.

**Coxswain (Club/Sport)** 2017-2022

* Duxbury High School (DHS) Varsity Crew
* Duke University Men’s Club Rowing

**ADDITIONAL INFORMATION**

**Languages:** English (native), Mandarin (conversational), Spanish (beginner)

**Skills:** Project Management, Communication, Organization, Attention to Detail, Leadership & Initiative, **Microsoft Office** (Excel, Outlook, SharePoint, Word), **Adobe Suite** (Photoshop, Illustrator, Lightroom, InDesign), Python, Java (Processing), JavaScript, HTML, R, Motion Graphics, 3D Rendering & Animation, Web Design, Graphic Design, Information Design, Statistical Modeling and Analysis

**Certificates:** United Nations Climate Change Learning – Sustainable Diets

**Awards:** Achievement Award in Mandarin (2021, Massachusetts Foreign Language Association), Jack Kennedy Book Award for Achievement in Economics (2021, Duxbury High School), Recipient of Dr. Richard M. Shiff Scholarship (2021)